

**FORM 602, NOTICE OF COMPLETION OF GROUNDWATER DEVELOPMENT  
EXCEPTIONS FOR A SMALL GROUND WATER DEVELOPMENT  
INSTRUCTIONS**

Items A, B, and C. These items will help you determine if you can file this form. If the answer to all of the questions is "yes", you can file your water use on this form. If either A, B, or C is answered "no", complete a Form 600, Application for Beneficial Water Use Permit.

It is important to accurately provide all of the information requested. A description of your right will be as good as the information you provide. If incorrect information is provided, no water right may exist or in the case of land descriptions that are incorrect, you may not receive notification of proposed projects in the area that may impact your development.

If you include a map with your filing it must include the following information - North Arrow, Section, Township, Range and mark an X where the development is located. If the required information is included on the map, DNRC will confirm the written land description matches the map. If it does not, DNRC will change the written description to match the map.

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**Item A.** If your source of water is ground water and the water has been put to use, check yes. The source must be ground water, meaning any water located beneath the ground surface. The water is typically diverted from the ground via a well, developed spring, or ground water pit or pond.

**Item B.** If your total flow rate is 35 gallons per minute or less, check yes. This is the maximum rate you are taking water from the source. If you share a well with others, the total flow rate used by all of the users cannot exceed 35 GPM. If the flow rate exceeds that amount, then you must file a Form 600, Application for Beneficial Water Use Permit.

**Item C.** If your total combined volume is 10 acre-feet per year or less, check yes. The combined volume that will be used from the development cannot exceed 10 acre-feet per year. If you share a well with others, the combined volume used by all of the users cannot exceed 10 acre-feet per year. If the water use exceeds that amount, then you must file a Form 600, Application for Beneficial Water Use Permit.

To determine the volume of water you use go to <http://dnrc.mt.gov/wrd/default.asp>. Click on Water Resources, then Water Rights, then Water Right Forms, then on form no. 615, Water Conversion Table.

**Complete items 1 through 5 ONLY if you have determined this is the correct form to file.**

**Item 1.** Enter the complete name of the person to be listed as the water right owner(s), their mailing address, and phone numbers.

**Item 2.** Check the type of ground water development used to obtain the ground water. If the source is a ground water pit or pond, give the dimensions of the pit/pond.

**Item 3.** Check the purposes for which the water is used. If the water is used during the months specified, check 'yes'. If not, check 'no' and enter the month and day water is used each year. Note: Domestic use includes 3 acres or less of lawn and garden. If the total area that is watered exceeds 3 acres, check the irrigation box and enter the applicable period of use.

**Item 4.** Enter the land description for the location of the development. Describe the location to the nearest 10 acres if possible. Legal land descriptions may be obtained from the well log; the county records; or from the Montana Cadastral system at: <http://gis.doa.state.mt.us/cadastral/maps.html>

Subdivisions –	In addition to the above description, enter the lot and block or tract number, subdivision name.
Government Lots –	In addition to the land description, enter the government lot number.
Certificate of Survey -	In addition to the land description, enter the survey number.
Street or Road Address –	Enter the physical address of the development including city, state, and zip code.

**Item 5.** Enter the land description for where the water is used. Describe the location to the nearest 10 acres if possible. Legal land descriptions may be obtained from the county records or from the Montana Cadastral system at: <http://gis.doa.state.mt.us/cadastral/maps.html>.

Subdivisions –	In addition to the above description, enter the lot and block or tract number, subdivision name.
Government Lots –	In addition to the land description, enter the government lot number.
Certificate of Survey -	In addition to the land description, enter the survey number.
Street or Road Address –	Enter the physical address of the development including city, state, and zip code.

**Item 6.** If the statements are correct, sign the form.

Send the form to your local Water Resources Regional Office. The office addresses can be found at Web address <http://dnrc.mt.gov/wrd/default.asp>. Click on Regional Offices selection.